

The County of Placer, California  
Is seeking a highly skilled professional for the position of

# **DEPUTY DIRECTOR OF PUBLIC WORKS (Tahoe)**

Unclassified/At-Will Position







## PLACER COUNTY

Placer County is an extraordinary community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from high quality educational, safety, and healthcare infrastructure, in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County (located in Auburn) is well positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 386,000 in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the County. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba. Lake Tahoe is a short 90-minute drive from the western-most points of the County.

## COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large (Assessor, Auditor-Controller, County Clerk-Recorder- Registrar of Voters, District Attorney, Treasurer-Tax Collector, and Sheriff-Coroner-Marshal) are responsible to the Board on budgetary and operational issues; and the non-elected department heads report to the County Executive Officer. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2022/23 is approximately \$1.22 billion with a staff of around 2,700.



## DEPARTMENT OF PUBLIC WORKS

DPW has approximately 341 positions and a net budget of approximately \$164 million. The DPW main office is located in Auburn at the Dewitt Center. Our department also has offices in Kings Beach and Cabin Creek. Corporation Yards are located throughout the county in Auburn, Lincoln, Colfax, Foresthill, and Cabin Creek (Tahoe).

DPW administers a variety of programs and services, including Road Maintenance, Fleet Services, Transit Service (Placer County Transit and TART), Transportation Planning/Traffic Engineering, Roadway and Bridge Design, Tahoe Engineering, Stormwater Quality Program, and Flood Plain Management.

The Road Division provides maintenance to over 1,000 miles of roadway. We maintain all roadway signs, striping, and traffic signals, in addition to providing snow removal for 235 miles of roadway in eastern Placer County, including North Lake Tahoe. Our Transit Services provide safe and reliable transit service to passengers in western Placer County and the North Tahoe region.

## DIVISIONS IN THE DEPARTMENT OF PUBLIC WORKS

**Engineering & Transportation:** Provides quality plans and specifications and timely construction for public infrastructure projects. Creates long range transportation plans to reduce congestion, improve safety, and mitigate growth-induced impacts. Plans, designs and constructs environmental-improvement projects to maintain quality of the Lake Tahoe Basin.

**Environmental Engineering & Utilities:** Provides labor and materials needed to support the County's Water, Wastewater and Solid Waste programs. This includes design and construction management of capital projects, review and inspection of

development projects and operations and maintenance for the County's Sewer Maintenance Districts (SMDs), County Service Areas (CSAs) and solid waste franchise areas that provide the following services: sewage collection and disposal, recycling, garbage collection, landfill operation, domestic water service, drainage maintenance, water for fire protection, water resource planning, groundwater management and oversight of a hydroelectric system.

**Fleet Management:** Provides reliable, cost-effective vehicles to support county operations along with vehicle and heavy equipment repair and maintenance services, fuel purchasing and distribution and fleet regulatory compliance.

**National Pollution Discharge Elimination System (NPDES)/Flood Plain Management:** Protects the County's surface and ground waters from the effects of storm water pollutants. Protects lakes, creeks and streams from pollutant impacts through outreach and education initiatives, and implementation of development controls. Floodplain management minimizes damages and financial losses associated with development in and near identified floodplains.

**Placer County Transit (PCT):** Provides safe and reliable public transportation with fixed route services and commuter bus services to and from downtown Sacramento. Dial-A-Ride and Vanpool services are also provided within service areas.

**Road Maintenance:** Provides safe roads, bridges, and drainage systems through maintenance that is compatible with community. Provides for the repair and maintenance of over 1000 miles of roadway within the County maintained roadway system, including, drainage facilities, bridges,

guardrail, vegetation management, street sweeping, surface treatment. Snow Removal program comprises routine and emergency activities with the control of ice and removal of snow from County roads.

**Special Aviation:** Performs annual maintenance and repairs of emergency landing strip at the Blue Canyon Airport for small aircraft and emergency use by U.S. Forest Service during fire season.

**Tahoe Truckee Area Public Transit (TART):** Provides safe and reliable public transportation with fixed route services within and between the communities of the North Lake Tahoe area, in addition to contracting with private transportation companies to meet the Americans with Disabilities Act (ADA) transportation requirements.

## THE OPPORTUNITY

The Deputy Director of Public Works for eastern Placer/Tahoe is an unclassified management position that reports to the Director of Public Works.

The Deputy Director of Public Works for the eastern Placer/Tahoe region is part of the department executive team, working collaboratively with the Director, Assistant Director, and other Deputy Directors to manage and direct the Department. The eastern Placer/Tahoe Deputy Director will, through Division Managers, plan and organize the activities of assigned divisions with focus in eastern Placer, as well as provide complex assistance to the Director of Public Works/Road Commissioner.

The eastern Placer/Tahoe Deputy Director will also work closely with the Deputy County Executive Officer assigned to the eastern Placer/Tahoe region, specifically coordinating on intergovernmental and regional coordination of projects and programs benefitting areas of eastern Placer

County. The position will oversee technical staff at the department level while working collaboratively with other Tahoe department leadership within the organization, including the Deputy Director of the Community Development Resource Agency (CDRA), the Economic Development Manager, and the Director of Parks and Open Space.

## BACKGROUND

The eastern Placer/Tahoe Deputy Director of Public Works has the unique role of intergovernmental engagement and coordination, as well as organizational support. With the Federal and State overlays that exist in eastern Placer, such as the Tahoe Regional Planning Agency (TRPA), Tahoe Transportation District (TTD), CA State Parks, US Forest Service, California Tahoe Conservancy and many others, public works project delivery and services require a heightened level of coordination that will be an emphasis for this key DPW leadership role. This position will work with multidisciplinary teams to advance Eastern Placer project priorities through coordination with the CEO team. The eastern Placer/Tahoe Deputy Director of Public Works will be present to support engineering, road maintenance, and transit staff and will be strategically engaged and responsive to community organizations which support and have interest in public works projects, improvements, and services.

The Deputy Director of Public Works in the Tahoe Engineering & Design (TED) office is responsible for day-to-day management, development, and implementation of TED work programs. The position is responsible for establishing goals and achievable objectives for the staff in the TED office and for the appropriate allocation of resources (fiscal, staffing, and materials). In addition, this position is responsible for the development and administration of the division's budget,

including coordinating and directing the forecasting of funds needed, researching and analyzing funding resources and availability, and identifying and applying for grant funds. The Deputy Director of Public Works is also responsible for ensuring the TED work program and budget are coordinated with the overall DPW work program and budget.

This position is the lead for the Department of Public Works in eastern Placer/Tahoe while interacting with other County Departments and the Board of Supervisors on various issues. In addition, this position coordinates, develops, and implements plans and programs for both public and private projects in cooperation with our partners in eastern Placer County/the Tahoe Basin, including TRPA, TTD, Tahoe City Public Utilities District, North Tahoe Public Utilities District, Northstar Community Services District, Caltrans, and neighboring towns and counties.

This position represents DPW at various public meetings in the Tahoe Region, including the Board of Supervisors, TRPA, TTD, and Planning Commission, as well as various Municipal Advisory Committees and business associations. This position will act as the Assistant Director or Director of Public Works while representing the department in their absence in the Tahoe region and will perform related duties as assigned.

## QUALIFICATIONS

**Experience:** Five years of increasingly responsible experience in civil engineering, public works or facility management, public or business administration, architecture, surveying/land development engineering, or real property management/real estate, including two years of management responsibility.

**Training:** Equivalent to a bachelor's degree from an accredited college or university with major course work in civil engineering, public or business administration, or a related field. Additional training in management is highly desirable.

**License/Certificate:** Possession of current registration as a professional Civil Engineer is desirable. If registration is granted by a state other than California, registration granted by the State of California must be obtained within one year of employment. May need to possess a valid driver's license as required depending on the position. Proof of adequate vehicle insurance and medical clearance may also be required.

## QUALIFICATIONS

**In addition to the minimum education and experience requirements, the ideal candidate for this management position will possess and demonstrate:**

Strong communication and problem-solving skills, as this position is a focal point of communication with elected officials, the public, partnering agencies, and fellow employees. The ideal candidate will also be self-directed and able to strategize, analyze, and execute a wide range of Department initiatives.

The Public Works Department is committed to delivering the highest quality and quantity of public works services to our customers. The ideal candidate will exemplify this value in the work performed and the manner served to our citizens and employees.

## COMPENSATION AND BENEFITS

The annual salary range for this position is \$140,691 - \$175,718 (starting salary is dependent upon qualifications and experience). This position also receives an additional \$1,000 per month Tahoe Branch Assignment Premium.

Placer County offers an attractive benefits package, including:

- **Annual Leave:** The County provides management employees 100 hours of management leave to be used as time off or paid in cash. Employees also receive thirteen paid holidays per year and accrue 10 – 25 days of vacation annually based on years of service.
- **Cafeteria Plan:** The County provides \$4,000 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account, or a sponsored 401(k) plan.
- **Health, Dental, and Vision Insurance:** Choice of health insurance plans provided through CalPERS with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance; dependent coverage is available at employee's expense.
- **Life Insurance:** County provided: life insurance \$50,000 and accident policy of \$10,000.
- **Retirement Plans:** The County participates in Social Security and the California Public Employees' Retirement System (CalPERS).

## TO BE CONSIDERED

To apply for this excellent career opportunity, please submit a cover letter, a resume, and an application via the Placer County website [www.placer.ca.gov/jobs](http://www.placer.ca.gov/jobs). This position will remain open until filled. Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment physical examination and a background investigation, including fingerprint clearance. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.

